



JOIN THE JAN DILS TEAM

EXPLORE OUR CAREER OPPORTUNITIES

IMMEDIATE OPENING AVAILABLE

INTAKE SPECIALIST

Ability to work out of firm's Beckley office. This position would involve interaction with Social Security and Veteran Clients of the firm. Face to Face contact with client and processing client intakes. Experience with process and field preferred. Interested individuals **MUST have a positive attitude, be personable and be a team player, along with excellent communication skills.**

LETTER & RESUME TO:

JAN DILS, Attorneys at Law

963 Market Street

Parkersburg, WV 26101

Or email apply@jandils.com