



ATTORNEYS AT LAW, L C

# JOIN THE JAN DILS TEAM

## EXPLORE OUR CAREER OPPORTUNITIES

Jan Dils Attorneys at Law, a successful, growing practice is hiring for the following positions:

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### **ADMINISTRATIVE POSITIONS**

Ability to work out of firm's main office in Parkersburg.  
**MUST** have positive attitude, be personable and be a team player, possess excellent communication skills and be able to multi-task.  
General duties include: answering telephones, general administrative duties including clerical tasks. No experience required.

### **PLEASE SEND RESUMES TO:**

*JAN DILS, Attorneys at Law*

P.O. Box 1708

Matthews, NC 28106

Or email [apply@jandils.com](mailto:apply@jandils.com)